Meeting held April 22, 2014, 13h, SMD 125

Minutes

PRESENT: Thomas ALLEN (ENG), Laura AMBROSIO (ILOB), Vincent BERGERON (PHI), Lynne BOWKER (ÉSI), Lori BURNS (MUS), Liliane CARRIER, Nelson CHAREST (FRA), Margaret CODERRE-WILLIAMS (THE), Catherine COLLOBERT (PHI), Antoine CÔTÉ (PHI), Dominique CÔTÉ (CLA/SRS), Éric CRIGHTON (GEO), Frans DE BRUYN, Luc DUPONT, Anne GILBERT (CRCCF), Jan GRABOWSKI (HIS), David JARRWAY (ENG), Eda KRANAKIS (HIS), Bertrand LABASSE (FRA), Sylvie LAMOUREUX (ILOB), Charles LEBLANC (TRA), Antoni LEWKOWICZ, Brenda MACDOUGALL (EAS), Ian MACKAY (LIN), Dominic MANGANIELLO (ENG), Reza MASHAIE, Éric MATHIEU (LIN), Christian MILAT (FRA), Jocelyn PAQUETTE, Daniel PARÉ (ÉSIS), Jean QUIRION (TRA), David RAMPTON (ENG), Andrew TAYLOR, May TELMISSANY (LLM), Isabelle THOMAS-FOGIEL (PHI), André VELLINO (ÉSI), Andrew WRIGHT (ARV).

ABSENT: Luis ABANTO (LLM), Nicolette ADDESA (BAC), Pierre ANCTIL (HIS), Peter BISCHOFF (HIS), Donald CHILDS (ENG), Richard CLÉMENT (ILOB), Gilles COMEAU (MUS), Marie-Christine CORBEIL (FRA), Jackie DAWSON (GEO), Fernando DE DIEGO (LLM), Marco FERRARIS (GAIA Rep), Kouky FIANU (HIS), Konrad GAJEWSKI (GEO), Lorraine GILBERT (ARV), Sylvie GROSJEAN (CMN), Marie-Françoise GUÉDON (CLA/SRS), Breanna KEELER (LLM), Carly KIMBER (GBA), Pamela MOORE (LIN), Dilon PARMER (MUS), Cristina PERISSINOTTO (MDV), Connor PRICE-KELLHER (THE), Marc SANER (ISSP), Nicole SHEFFIELD (ENG), Adam STROMBERGSSON- DENORA (Senate), Arno VAN DIJK (GEO), Luise VON FLOTOW (TRA).

EXCUSED: Rukhsana, AHMED (CMN), Joël BEDDOWS (THE), Jitse DIJKSTRA (CLA/SRS), Lucie HOTTE, Patrick MCCURDY (CMN), Nicole ST-ONGE (IECA), Robert TRUSWELL (LIN).

INVITED: Veronika BERNARD, Rachel FONTAINE-AZZI, Nicole OUIMETTE, Karine PROULX, Charles Bernard ROUSSEAU.

The meeting is chaired by Dean Antoni LEWKOWICZ

Jean-Pascal Beaudoin of the Centre for University Teaching (CUT) presented new services offered by the CUT.

13-14-07-01 Adoption of the Agenda
The agenda is adopted with two modifications: the addition of item 10 (transfer of power from the Faculty Council to the Executive Committee for the summer months), and a reversal in the order of the examination of requests from the Departments of Communication and English in item 7 (with English to come before Communication).

13-14-07-02 Adoption of the minutes of the meeting held on March 18, 2014
Adopted.

13-14-07-03 Business arising from the minutes
Report of the Dean

a) Personnel: D. Paré is welcomed as the new Acting Director of the School of Information Studies; L. Bowker is welcomed as the new Acting Vice-Dean (Governance); M. Lagacé is making a progressive return to work and will take up the position of Vice-Dean Governance on July 1, 2014.

b) Strategic Mandate Agreement: The Dean submitted the contribution from Arts several weeks ago. A document has recently been approved in principle by the Senate. The Ministry asked for some minor modifications. The final version is currently being translated and should be made available in a few weeks.

c) Faculty of Arts 125th Anniversary Fund: With matching, the fund has surpassed $200,000 to date. Four past Deans of the Faculty (M. Hamelin, D. Staines, T. Egervari and G. Lang) have agreed to contribute.

d) Hiring: Three relatively recently hired professors in three different departments have signalled their intention to leave. The reasons are primarily personal and related to “fit” at uOttawa. It will be important to consider the question of fit carefully for future hires, who should really want to be here at uOttawa.

e) Budget: The Faculty is still facing a serious deficit for next year (close to $5 million, which is equivalent to approximately 1000 students), and this continues to be a subject of ongoing discussions with the Vice-President (Academic) and will also involve the Vice President (Resources). The obvious cuts have already been made; we could move closer to balancing the budget by increasing the teaching load of regular professors, but this would negatively impact our ability to compete as a research intensive university. The Vice President Academic concurs that this is not an appropriate solution given that the most common course load at the Faculty in any given year is 4 courses.

f) Branding: Executive Committee received a presentation on branding, but it is not yet at the stage where it can be discussed with Faculty Council.

Report of the Vice Dean (Research) (presented by the Dean)

a) SSHRC Results: The results of the SSHRC Insight grants competition have just been announced and uOttawa received seven grants. The success rate was 18% with more than twice as many on the “recommended but not funded” list. We have entered a new landscape, where it is now very difficult to get SSHRC grants and equally difficult to predict which applicants will be successful.

b) Research Celebration: Reminder that the Faculty of Arts Research Celebration and awards ceremony will be held on April 24 at noon in SMD 129.

Report of the Vice Dean (Graduate Studies)

a) Admissions: The number of applications is comparable to that of last year (with slightly fewer domestic applicants and slightly more international applicants). However, the Graduate Office is working very efficiently so that we are actually ahead of last year’s pace of making offers and receiving acceptances. The Dean thanks all colleagues for their efforts in recruiting and processing graduate applications.
b) **International Scholarships**: There are very few international scholarships available. The first round of offers has been made, and a second round will be done as required in the coming weeks.

c) **Requests to Senate**

i) Request from the Department of Communication (2014-CMN-01)
   - Addition of a co-op option to the M.Comm. and a reduction of the number of choices available on the list of electives
   **Vote**: Unanimously approved

ii) Request from the Department of Geography (2014-GEG-01)
   - Abolition of the course-based M.Geg. program which has not attracted many students in the past 10 years
   **Vote**: Unanimously approved

iii) Request from the School of Music (2014-MUS-01)
   - Minor modifications to titles and course descriptions of 4 courses on the M.Mus. and MA
   **Vote**: Unanimously approved

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13-14-07-07 Report of the Vice Dean (Undergraduate Studies)

a) **Acknowledgements**: The Vice Dean sincerely thanks members of the Undergraduate Office administration who have provided exceptional service during a challenging year: Liliane Carrier, Philippe Croteau, Jacynthe Pouliot and Reza Mashaie.

b) **u101**: A main challenge in delivering the mentoring sessions in the past has been that the task of organizing events has fallen between the responsibilities of several units. The approach is being re-evaluated, and it is proposed that the emphasis be shifted away from the Faculty and towards departments. Following a general welcome by the Dean/Vice Dean, students should be directed to the departments to have snacks and meet with professors and student association members.

c) **Requests to Senate**

i) Request from the Department of English (2014-2015-04-11-ENG)
   - Creation of two new ENG courses for the English-language digital journalism program (JOU) to parallel two existing courses offered by FRA for the French-language program
   **Vote**: Unanimously approved.

ii) Request from the Department of Communication (2014-2015-04-05-JOU)
   - Major modifications to the JOU program to respond to the evaluators by narrowing the focus of the program to digital journalism

   **Discussion**:
   - It is important to find a way to work with colleges or they will offer the programs without us. No other universities currently offer digital journalism, but will fill the void if uOttawa does not.
• The descriptions of some FRA courses on the program appear outdated in comparison to their ENG counterparts; descriptions could perhaps be updated to better reflect the actual content, which is indeed comparable and up-to-date.
• The Dean congratulates members of CMN who worked hard to prepare this modification.

Vote: Unanimously approved.

iii) Requests from the Département de français (3)
• Major modifications to three integrated programs between FRA and EDU to respond to the Ministry’s decision to increase the requirements for a B.Ed. from one year to two

Bac LTF spécialisé approfondi (2014-2015 04-14 LTF)

Vote: Unanimously approved.

Bac intégré en ligne (2014-2015 04-13 LTF)

Vote: Unanimously approved.

Bac LTF majeure (2014-2015 04-15 LTF)

Vote: Unanimously approved.

The Vice Dean thanked colleagues who worked hard and quickly to prepare these modifications.

iv) Request from the Department of Geography (2014-2015-04-07-GAS)
• Closure of the BA major program in Geomatics

Discussion: The minor will be retained and made a little more rigorous.

Vote: Approved (1 abstention)

v) Request from the Faculty of Arts (Foundation courses)
• Proposal to create interdisciplinary courses for Arts students that can be taken in lieu of either the second course in essay writing (ENG/FRA) or the second course in Philosophy (PHI) or both as part of the mandatory 12 credits of foundational courses required for all Arts degrees

Discussion:
• The competing benefits of having a more rigorously defined framework vs a more flexible structure were discussed. The Vice Dean explained the advantages of the proposed flexible structure, which can be scaled up or down as necessary.
• Questions were raised about anticipated class sizes (Answer = 70-100) and the method for crediting workload. The latter is still be negotiated, but this may be a factor that sways the decision by some professors about whether or not they would like to participate. It was emphasized that team taught courses must be genuinely team taught (not modular).
• Queries were raised about the protocol for deciding which courses will be taught, and by whom. Final responsibility for selecting courses will be made
by Undergraduate Studies Committee and will likely be based on a method similar to that already in place for deciding on selected topics courses and 4th-year seminars. There will be a call for proposals, but it is the responsibility of professors to design powerful and exciting courses.

Vote: Approved (26 in favour, 2 against, 2 abstentions)

13-14-07-08 Report of the Acting Vice Dean (Governance) and Secretary

There will soon be a call for nominations for a range of Faculty Committees, as well as a vote by secret ballot for the Faculty Teaching Personnel Committee (FTPC). Please consider running or nominating colleagues for these committees, and be sure to vote in the FTPC election.

13-14-07-09 Varia

a) Selection Committee for a new Dean: It is expected that there will be a call shortly for people to sit on the Selection Committee. The position will be open to internal and external candidates, and a headhunter will also be engaged to identify potential candidates. Details of the process can be found on the University’s Governance site.

b) Acknowledgements: The Dean thanks all the Vice Deans, Chairs and Directors, and colleagues who have served the Faculty during the past year.

c) Convocation: Spring convocation will be held on Friday June 13, and all colleagues are encouraged to attend.

13-14-07-10 Delegation of the powers of Faculty Council to the Executive Committee during the summer period

Sur motion dûment proposée et appuyée, le conseil de la Faculté délègue au comité exécutif ses pouvoirs décisionnels pendant la période estivale, étant entendu que toute décision sera soumise à l’approbation du Conseil lors de la première réunion de septembre 2014.

The meeting ended at 2:58pm
Acting Vice Dean (Governance) and Secretary

[Signature]

Lynne Bowker

22.04.2014