ENTRY TO AND MOVEMENT WITHIN PÉREZ BUILDING

Only those who are *authorized to enter Pérez or Tabaret and who have a scheduled purpose (see below) are allowed entry; all Pérez building users MUST be entered into Booked Scheduler in advance of arrival and have an activated access card:

1) one-on-one or chamber group lessons, recordings; or
2) in-person classes, practice, coaching or office time.  

To ensure we do not exceed maximum building allowance at any given time, building users should plan to arrive no more than 10 minutes early and, once finished for the scheduled booking, must exit promptly.

Everyone who enters the building must be vaccinated against COVID-19, take the mandated training (see links in the box below) and adopt these protocols:

- use the entrance by the main office (Arts Alley / Grande Allée entrance) 50 University;
- exit through the Cumberland entrance;
- follow all signs in the building indicating direction of the traffic on each floor of the building;
- use the A stairwell for ascending only and the B stairwell for descending only (these will be marked with signage);
- limit elevator usage to one person at a time;
- exercise caution in shared areas like washrooms and stairwells.

ROOM CAPACITY AND DISTANCING

Carefully observe room maximums posted on the entrances to each room. Note that classrooms are considered public spaces.

Distances indicated below must be maintained at all times:

**Voice, Winds and Brass**

3 metres  
**VOICE:** Singers must wear singer’s masks at all times when performing together; in the case of a private lesson or coaching, the person singing must either wear a singer’s mask or be separated from others by a plexi-glass shield, and the teacher and accompanist in masks  

**BRASS & WIND PLAYERS:** Masks to be worn at all times when not playing

**All Other Instruments**

2 metres  
Masks to be worn at all times

*It is everyone’s responsibility to keep themselves, their colleagues and our students safe!*
uOTTAWA SCHOOL OF MUSIC BUILDING USAGE PROTOCOLS – SEPTEMBER 2021

OTHER PROTOCOLS FOR ROOM USE

Mandatory Masks

Masks are to be worn by everyone entering Pérez Building and in all other public indoor areas on campus. **Individuals are responsible to provide their own masks while on campus.**

Masks can only be removed in individual offices/studios/work spaces and only when you are by yourself.

Mandatory Room Cleaning

The last five minutes of a booked practice/lesson/rehearsal time are to be spent cleaning all surfaces touched by the student, professor and/or accompanist (eg. music stands, piano benches and keyboards, etc.)

Cleaning supplies provided for each room: disinfectant spray bottle and cleaning cloths.

Inform the main office immediately if those supplies need to be replenished:
Anne-Laure Duval - music@uottawa.ca; 613-562-5733; office hours Mon-Fri: 8:30-12; 1-4:30 pm

*Authorized Entry to Pérez and **Tabaret – WITH A SCHEDULED PURPOSE

<table>
<thead>
<tr>
<th>Phase III: Pérez Hall – 125-person maximum; Tabaret Hall 112 – 32-person maximum for groups including a member or members of the Voice, Winds &amp;/or Brass sector; 47-person maximum for all other groups</th>
</tr>
</thead>
<tbody>
<tr>
<td>APUO Professors</td>
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<tr>
<td>LTA Professors</td>
</tr>
<tr>
<td>Part-time Professors; MA and PhD Students</td>
</tr>
<tr>
<td>Support Staff, Technicians, Accompanists</td>
</tr>
</tbody>
</table>

Students enrolled in:
- **Applied Music:** MUS 1030, 1031, 1032, 1901, 1902, 1920, 2030, 2031, 2032, 2920, 3030, 3031, 3032, 3920, 4030, 4031, 4032, 4033, 4035, 4920, 6900, 6901, 6902, 6903, 6905, 6907, 6908
- **Chamber Music:** MUS 3944, 3945, 4944, 6911, 6913, 6920, 6970
- **Ensembles:** MUS 3904, 3905, 3907, 3908, 3913, 3915, 3916, 3917
- **Orchestral Repertoire:** MUS 2943E/3943E/4943E, 4943ABCD, 6918, 6919
- **Conducting:** MUS 3360, 4360, 4961
- **Solfege:** MUS 1191, 1194, 1591, 2191, 2194, 2591
- **Lyric Diction & Vocal Repertoire:** MUS 2350, 3346
- **Composition:** MUS 3311, 3919, 4018, 6342, 6943, 6980, 6981, 6982, 6983
- **Music & Computers:** MUS 3315, 3715, 4315, AHL 1100 Section A
- **Art Song:** MUS 6914, 6921

**Classes exceptionally taking place in room 112 Tabaret Hall
- **Opera:** MUS 3903, 6922, 6965, 6966
- **Brass Ensemble:** MUS 3910
- **Wind Ensemble:** MUS 3911
- **Orchestra:** MUS 3901, 6915, 6916, 6917
- **Orchestral Repertoire:** MUS 2943E/3943E/4943E