SSHRC 2017 – Insight Grant Quick Reference

Program Description – Insight Grant

What’s new?

New Insight streams
Applicants choose from one of two streams, depending on the amount of funding required:
- Stream A for requests between $7,000 and $100,000 over two to five years; or
- Stream B for requests between $100,000 and $400,000 over two to five years.

In both streams, a minimum request of $7,000 is required in at least one of the years. A maximum of $100,000 is available in a single year.

Timeframes
The minimum number of years has been lowered to 2. The maximum is still 5.

Helpful websites
Advice for writing a successful SSHRC application: tips from uOttawa experts on style, knowledge mobilization, impact, training, and budgets.

Insight Grant budget template

SSHRC guidelines for effective knowledge mobilization

SSHRC guidelines for effective research training

Tri-agency financial administration guide: guidelines for eligible budget expenses.

uOttawa travel policy and rates: Policy 21 and Procedure 16-11 outline eligible expenses; the uOttawa current per diem rate is $78.80.

Current University of Ottawa assistantship rates

RE Form – request for funds from an outside agency
The RE form is mandatory, even if you are a co-applicant on a grant managed by another university. It is available on the Research Management Services website.

Deadlines 2017

August 1, 2017
Confirm your intention to submit a proposal with Kelly-Anne Maddox (recommended, non-binding).

September 11 – 15 2017
Peer review workshops RSVP: Sept. 1

September 12, 2017
Insight committee presentation SMD 125, 9:30am RSVP: Sept. 1

September 18, 2017
Deadline to submit your application to the Office of the Vice-Dean Research for feedback.

October 16, 2017 (before 3pm)
Deadline to submit applications to SSHRC and the signed RE form (paper copy) to the Office of the Vice-Dean Research.

Submitting your Application
October 16, 2017
There are two steps to submitting:

1. VERIFY and electronically SUBMIT your Insight application from your SSHRC portfolio no later than 3pm.

2. Submit a hard copy of the RE form (signed by yourself and your dept. chair) to the Office of the Vice-Dean Research, SMD 106, before 3pm.

The uOttawa internal deadline is October 16 at 3pm

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