

SSHRC 2017 – Insight Grant Quick Reference

Program Description – [Insight Grant](#)

What's new?

New Insight streams

Applicants choose from one of two streams, depending on the amount of funding required:

- Stream A for requests between \$7,000 and \$100,000 over two to five years; or
- Stream B for requests between \$100,000 and \$400,000 over two to five years.

In both streams, a minimum request of \$7,000 is required in at least one of the years. A maximum of \$100,000 is available in a single year.

Timeframes

The minimum number of years has been lowered to 2. The maximum is still 5.

Helpful websites

[Advice for writing a successful SSHRC application](#): tips from uOttawa experts on style, knowledge mobilization, impact, training, and budgets.

[Insight Grant budget template](#)

[SSHRC guidelines for effective knowledge mobilization](#)

[SSHRC guidelines for effective research training](#)

[Tri-agency financial administration guide](#): guidelines for eligible budget expenses.

uOttawa travel policy and rates: [Policy 21](#) and [Procedure 16-11](#) outline eligible expenses ; the uOttawa current per diem rate is \$78.80.

Current [University of Ottawa assistantship rates](#)

Deadlines 2017

August 1, 2017

Confirm your intention to submit a proposal with Kelly-Anne Maddox (recommended, non-binding).

September 11 – 15 2017

Peer review workshops **RSVP: Sept. 1**

September 12, 2017

Insight committee presentation SMD 125, 9:30am **RSVP: Sept. 1**

September 18, 2017

Deadline to submit your application to the Office of the Vice-Dean Research for feedback.

October 16, 2017 (before 3pm)

Deadline to submit applications to SSHRC and the signed RE form (paper copy) to the Office of the Vice-Dean Research.

Submitting your Application

October 16, 2017

There are two steps to submitting:

1. **VERIFY** and **electronically SUBMIT** your **Insight application** from your SSHRC portfolio **no later than 3pm**.
2. Submit a hard copy of the **RE form** (signed by yourself and your dept. chair) to the **Office of the Vice-Dean Research, SMD 106, before 3pm**.

The uOttawa internal deadline is October 16 at 3pm

RE Form – request for funds from an outside agency

The RE form is mandatory, even if you are a co-applicant on a grant managed by another university. It is available on the [Research Management Services](#) website.

Contact

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