

SSHRC 2018 – Insight Grant Quick Reference

Program Description – [Insight Grant](#)

What's new?

The Office of the Vice-Dean Research offers three levels of feedback:

- 1) informal discussion of your idea with the Vice-Dean Research and Research Facilitator;
 - 2) peer workshops with Faculty members who have served on SSHRC adjudication committees
 - 3) peer-review by Faculty experts.
- See deadlines at right.

Insight streams

Candidates must choose one of the two following funding streams:

- Stream A for requests between \$7,000 and \$100,000 over two to five years; or
- Stream B for requests between \$100,000 and \$400,000 over two to five years.

Helpful websites

[Faculty of Arts Research Toolbox](#): Useful information and links pertaining to grant writing.

[Advice for writing a successful SSHRC application](#): tips from uOttawa experts on style, knowledge mobilization, impact, training, and budgets.

[SSHRC guidelines for effective knowledge mobilization](#)

[SSHRC guidelines for effective research training](#)

[Insight Grant budget template](#): includes rates for RAs, travel and subsistence; tables for calculations; examples of budget justifications

uOttawa travel policy and rates: [Policy 21](#) and [Procedure 16-11](#) outline eligible expenses ; the uOttawa current per diem rate is \$81.15

[Per diem rates](#) for international travel

Current [University of Ottawa assistantship rates](#)

Deadlines 2018

July 13, 2018

Confirm your intention to submit a proposal with Kelly-Anne Maddox (recommended, non-binding).

August 27-30 2018

Peer workshops **RSVP: August 1**

September 10, 2018

Deadline to submit your application to the Office of the Vice-Dean Research for internal peer-review.

September 24, 2018

Receive feedback from internal peer-review.

During September

We anticipate holding various events, eg. panel discussions and roundtables on Insight applications. Dates and times will be communicated by email.

October 15, 2018 (before 3pm)

Deadline to submit applications to SSHRC and the signed RE form (paper copy) to the Office of the Vice-Dean Research.

Submitting your Application

There are two steps to submitting:

1. **VERIFY** and **electronically SUBMIT** your **Insight application no later than 3pm.**
2. Submit a signed hard copy of the **RE form** to the **Office of the Vice-Dean Research, SMD 106, before 3pm.**

The uOttawa internal deadline is October 15 at 3pm

RE Form – request for funds from an outside agency

The RE form is mandatory, even if you are a co-applicant on a grant managed by another university. It is available on the [Research Management Services](#) website.

Brian Ray, Ph.D.

Vice-Dean Research

arts-vd.recherche@uottawa.ca

☎ (613) 562-5972

Kelly-Anne Maddox, Ph.D.

Research Facilitator

kmaddox@uottawa.ca

☎ (613) 562-5800 (1006)