

**REQUEST FOR A PREREQUISITE WAIVER**

**PROCEDURE**

1. Obtain approval\* and signature from the Director of Undergraduate Studies of the department offering the requested course (Consult the list on the Faculty of Arts' website).
2. Return the completed form to the Undergraduate Studies Office of the Faculty of Arts (Simard Hall, room 128) or forward the completed document by email to arts@uottawa.ca.

**STUDENT INFORMATION**

Surname	Name	Student number
Program of study		
Requested course	Term	Year
Prerequisite for requested course		
<p><b>Reason for the request</b></p> <hr/> <hr/> <hr/>		
_____ Date _____	_____ Student signature _____	

RESERVED FOR THE DIRECTOR OF UNDERGRADUATE STUDIES		
<input type="checkbox"/> REQUEST APPROVED	<input type="checkbox"/> REQUEST DENIED	
<p><b>Comments</b></p> <hr/> <hr/> <hr/>		
_____ Date _____	_____ Signature of director _____	
FOR UNDERGRADUATE OFFICE USE ONLY		
<input type="checkbox"/> COMMENTS ENTERED IN STUDENT FILE	<input type="checkbox"/> AUTHORIZATION OF COURSE ENTERED IN UOCAMPUS	<input type="checkbox"/> NOTIFY STUDENT BY EMAIL
_____ Date _____	_____ Faculty approval _____	

\* Approval does not guarantee enrollment.